



# TrueSign®

## What Is TrueSign®

TrueSign® is the electronic equivalent of physically signing a document. It's an easy to use electronic signature application that creates legally compliant electronic signatures. Because TrueSign was originally designed for courts, it's well-suited for a broad array of industries and applications.

## How Does It Work?

TrueSign enables documents to be signed swiftly and easily as part of an electronic workflow. Users can sign freehand using an electronic signature pad or apply an "on file" rendition of their true signature. TrueSign applies an image overlay of the signature onto a document in a non-alterable form. The signed document is then stored as a revision of the original.

This preserves the original document while keeping an audit trail of all who signed it.

Electronic "sign here" flags can also be added to the document to help guide signature placement and to facilitate a single-click approach to affixing signatures. TrueSign also offers the option of automatically adding descriptive text to the signature to identify the date, time and other signing details.

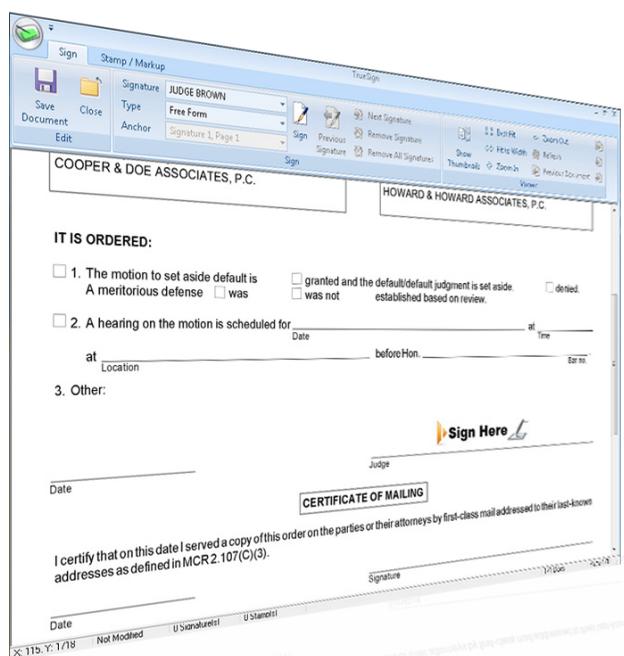
## Why Use It?

TrueSign enables users to electronically sign or stamp a document in real time and eliminates the need to print, sign, then rescan documents, reducing paper and printing costs, improving efficiency and expediting the signature process. Using TrueSign also increases the security and accuracy of the signing

process, prevents the wrong person from accidentally signing a document and provides the ability to track and audit all document signatures.

Additionally, TrueSign:

- Captures the time, name and title of signer
- Allows secured proxy signing with audit trail tracking
- Enables ad hoc signing of documents
- Adheres to court-compliant signature rules
- Allows permanent markups such as text, arrows, lines, redactions, stamps, seals and other changes associated with the document
- Displays the document for the user or can be automated into a one-click signing workflow process
- Supports signature on file or signature pad
- Is compatible with OnBase, by Hyland Software, and Microsoft SharePoint



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